



# CITY OF ANNA MARIA

P.O. Box 779, 10005 Gulf Drive, Anna Maria, FL 34216 Phone (941) 708-6130 Fax (941) 708-6134

## OCTOBER 13, 2016 – 6:00 P.M. CITY COMMISSION SPECIAL MEETING/WORKSESSION

**Pledge of Conduct:** We may disagree, but we will be respectful of one another. We will direct all comments to the issues. We will avoid personal attacks.

CALL TO ORDER  
PLEDGE TO THE FLAG  
ROLL CALL

### SPECIAL MEETING

General Public Comment regarding non-agenda items and items not scheduled for future agendas will be taken at the beginning of the meeting with a limitation of three minutes. The Commission's intent is that General Public comment is to be used for the public to inform the Commission of new issues within the City. Public Comment regarding agenda items will be taken with each agenda item with a limitation of three minutes.

- General Public Comment
- Counteroffer - 117 Willow - Vose
- Bert Harris - Vose
- Mayor's Comments
- 5. Commissioners Comments
- City Attorney Comments
- Staff Comments

**CONSENT AGENDA:** The following items are considered routine in nature and should be considered in a single motion. Items which warrant individual discussion should be removed from this list prior to the motion to adopt. Such items will be discussed separately.

- a. **Special Event:** The "Vintage Flea" at Ginny & JaneE's at the Old IGA – 11/13/16 – 8 am to 4 pm – Approve


Press Comment  
Adjournment

Convene to Worksession on Drainage

### WORKSESSION

Worksessions provide the Commission with an opportunity to informally discuss topics of common concern and interest and to exchange ideas with staff. In order to make efficient use of time, public comments and questions generally are not entertained during worksessions. Public Comment is taken at meetings such as Regular Meetings and Special Meetings where action items are officially voted on.

Adjournment

 (FSS 286.26) IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATE STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ASSISTANCE TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK FOR ASSISTANCE AT LEAST THREE BUSINESS DAYS PRIOR TO THE MEETING (941) 708-6130. SHOULD ANY INTERESTED PARTY SEEK TO APPEAL ANY DECISION MADE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS BE MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

CE: 9/22/16 approved  
PW: 9/22/16 approved  
MCSO: 9/22/16 approved  
CITY CLERK: \_\_\_\_\_  
Fire: 9/23/16 approved



# CITY OF ANNA MARIA

## SPECIAL EVENT PERMIT APPLICATION & INFORMATION

NAME OF EVENT

The Vintage Flea at Genny & Jane's at the old IGA

**COMPLETED APPLICATION MUST BE RECEIVED  
AT LEAST SIX (6) WEEKS PRIOR TO EVENT WITH A  
\$200 APPLICATION FEE**

Date of Event

Sunday November 13<sup>th</sup>, 2016  
From 8:00 a.m. to 4:00 p.m.

Received [Signature]

PO Box 779  
10005 Gulf Drive  
Anna Maria, FL 34216  
Phone: 941-708-6132  
Fax: 941-708-6136  
Ordinance: 14-773  
Revised: 10/1/2014



BY: Sent email 9/21/16 KD

CITY OF ANNA MARIA  
SPECIAL EVENT PERMIT APPLICATION FORM

I, MicHelle Bruhne, on behalf of  
Applicant

Organization

Make application to the City of Anna Maria to hold a Special Event at 9806

Gulf Dr Anna Maria on Sunday Nov 13, 2016

from 8:00 AM to 4:00 pm for the purpose of (describe all activities)

outdoor market

Estimated number of people to attend Same as previous years

NOTE: (If activity will be held on private property, an authorization form appointing the applicant as the landowner's representative, signed and notarized by the landowner, shall be submitted).

Please check  all activities you plan to have in conjunction with the Special Event.

Food service     Vendors     Fireworks     Signs     Balloons/Banners  
 Cookout     Tents     Parking     Music/Amplification  
 Alcohol     Use of City's electrical hookup, if available

NOTE:  Dumpsters     Sanitary Facilities

***Organizations to supply their own. No City dumpsters or sanitary facilities will be provided.***

Other: (Please describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If music/amplification is planned, please indicate location and type of music/amplification to be used: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Clean up by applicant:  
(Please describe)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPECIAL EVENT PERMIT  
APPLICATION FORM**

I hereby certify that I/we will be responsible for the preservation, sanitation and cleanup of the areas for the Special event. Additionally, I/we will comply with all other City regulations. I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers. I/we further accept the responsibility of submitting all required forms, information, and Documentation required by the City of Anna Maria, the Manatee Westside Fire District and the Manatee County Sheriff's Office.

*Michelle Brunone*

Signature

*Michelle Brunone*

Name (Please Print)

*2303 Hickory Ave*

Street Address

*Same*

Mailing Address

*Sarasota, Fl. 34234*

City, State, Zip Code

*941-356-4498*

Email Address

Telephone Number

STATE OF FLORIDA  
COUNTY OF MANATEE

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_, by \_\_\_\_\_

Who is personally known to me or has produced \_\_\_\_\_ as  
identification.

\_\_\_\_\_  
Notary Public – State of Florida

\_\_\_\_\_  
Print Name

# Memo

9/22/2016  
09/22/2016

**To:** Mayor, Commissioners  
**From:** George McKay  
**CC:**  
**Date:** 9/22/2016  
**Re:** Special Event

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## Recommendation for Special Event November 13, 2016, Log Number 092216

1. Have the proper insurance certificate on file before approval.
2. No tents used with coking equipment without fire department approval.
3. Have the proper number of portable bathrooms during event.
4. No electrical used without the proper permits.
5. No Parking in Right of Way on Gulf Dr. & Magnolia Ave. during event.
6. Land owners authorization letter for 2016 on file before approval.

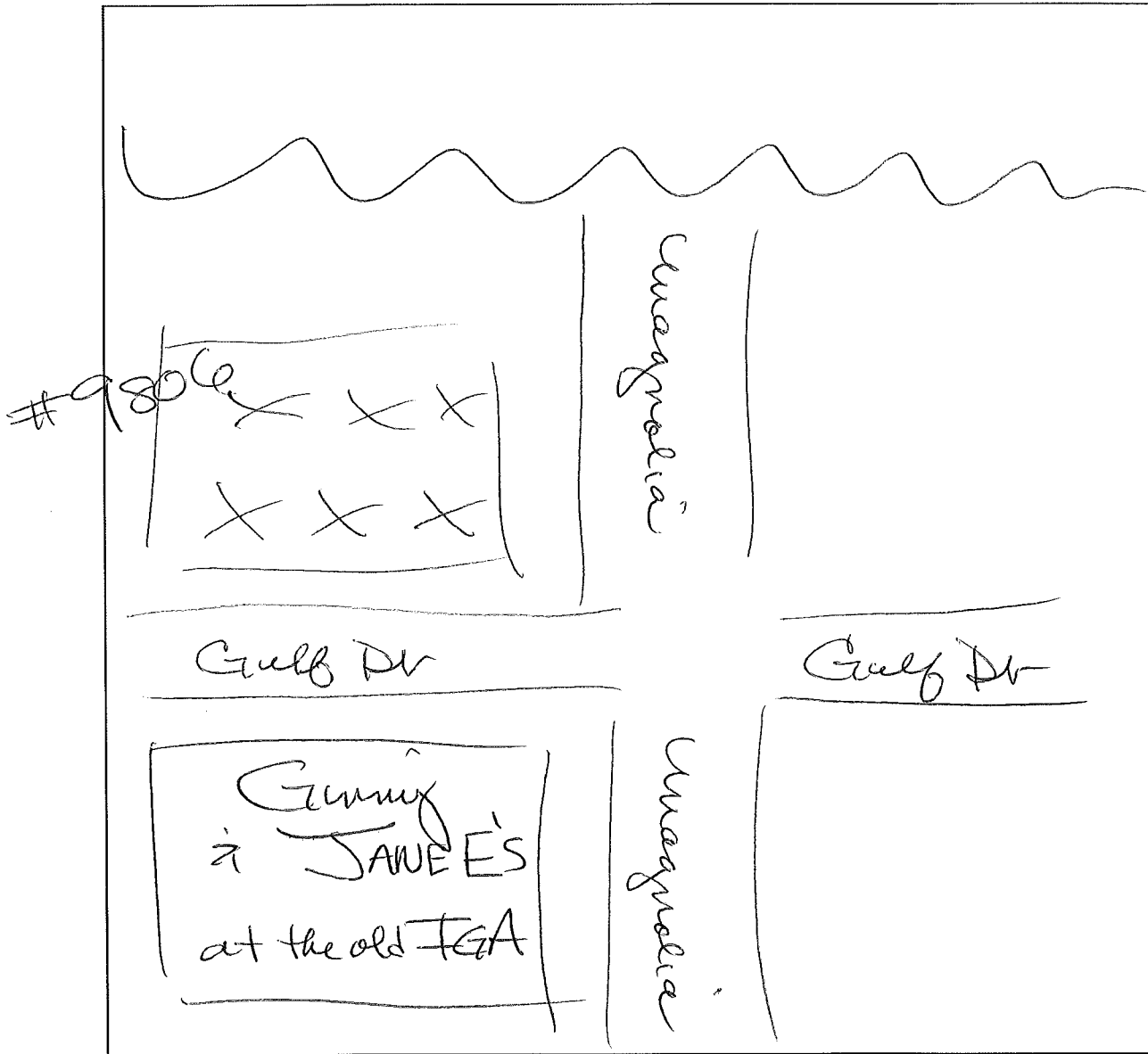
If you need any additional information please contact me.

  
George McKay

Public Works

**PUBLIC WORKS DEPARTMENT  
SPECIAL EVENT MAP**

Please provide a reasonably accurate drawing of the boundaries and details of the proposed Special Event including location of proposed activities, a traffic flow plan, parking, location of major components such as bandstands, food booths, restroom facilities, dumpster locations and reference points such as streets and a North Directional arrow. If it is a parade, please indicate the route. Use additional pages, if necessary.



- Approved
- Disapproved



\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

**WEST MANATEE FIRE DISTRICT  
SPECIAL SERVICES AGREEMENT**

- 1. Special Event Location: 9506 Gulf Dr Anna Maria
- 2. Special Event Date(s): To: Nov 13, 2016 From: 8:00 AM - 4:00 PM
- 3. Attach map showing location and layout of event:
- 4. Scope and description of services requested/required:

5. Comments of Fire Department:

|  |                                 |
|--|---------------------------------|
| <br>_____<br>Approved                 | _____<br>Disapproved            |
| <br>_____<br>Fire Department Designee | <u>9-23-16</u><br>_____<br>Date |

The conditions are not met; the Permit may be withdrawn by the Director of Public Works.

**E. Insurance and Fees.**

- 1. All persons requesting City property for the locations of the Special Event or requesting City services shall be required to have appropriate insurance as a condition for approval of the Permit. Proof of insurance showing the City as an also-named Insured and with a minimum of One Million.

**MCSO – ANNA MARIA SUBSTATION**



MANATEE COUNTY SHERIFF'S OFFICE SPECIAL SERVICES AGREEMENT

09 2016

The applicant understands that the Manatee County Sheriff's Office assumes no liability for damages resulting from the services performed by the deputies in connection with the duties assigned under this agreement. In the event a deputy's special assignment is interrupted for the aforementioned reasons, it is understood that the Manatee County Sheriff's Office shall assume no liability for any damages that may occur during the suspension of services.

Name of Applicant: Michelle Brunson

Name and title of representative making this contract: co-ordinator

Billing Address: 2303 Hickory Ave Sarasota FL 34234

Special Service Date(s): November 13<sup>th</sup> 2016 Hours: from 8:00 AM to 4:00 PM

Number of Officers required: \_\_\_\_\_

Scope and description of service requested: \_\_\_\_\_

IF MANATEE COUNTY SHERIFF'S OFFICE SPECIAL SERVICES ARE REQUESTED, AN INDEMNIFICATION AGREEMENT MUST BE COMPLETED UPON SUBMITTAL OF THIS SPECIAL EVENTS PERMIT. ( IF YOU HAVE NOT DONE SO, PLEASE PICK THIS UP AT CITY OF ANNA MARIA CITY HALL, BUILDING/PUBLIC WORKS DEPARTMENT.)

AUTHORIZED BY:

Applicant Signature: Michelle Brunson Date Sept. 19, 2016

- Approved
- Disapproved

Sgt. Russell  
Sheriff Office Designee

9/22/16  
Date

**Michelle Brunone**

2303 Hickory Avenue, Sarasota, FL 34234  
home: 941-954-8548 / cell: 941-356-4498  
email: mbrunone@aol.com

August 23, 2016

Mr. Robert Hynton  
5212 24th Ave. Dr. W.  
Bradenton, FL 34209

Dear Mr. Hynton,

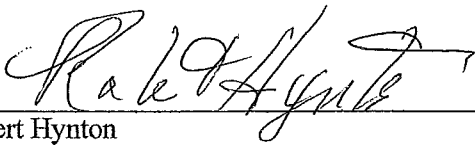
This letter serves as our agreement regarding the use of your property at 9806 Gulf Drive, Anna Maria, for the once a month flea markets to be held from November 2016 through April 2017. This is subject to change with your decision to cancel this agreement with a courtesy 60 day notice to me, and this agreement is non-transferable.

I have agreed to maintain this lot and purchase liability insurance for one (1) million dollars. Mixon Insurance on the island will forward proof of insurance for your records.

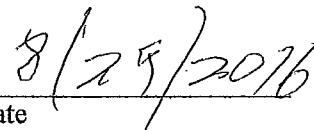
City Hall requests a signed document stating our agreement. I have provided space below for our signatures and date.

Thank you,

Michelle Brunone

  
\_\_\_\_\_

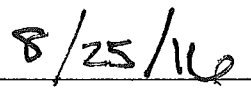
Robert Hynton

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

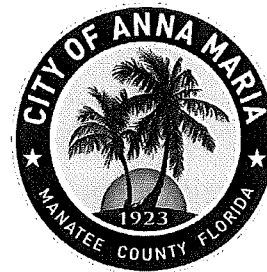
Michelle Brunone

  
\_\_\_\_\_

Date

City of Anna Maria  
 PO Box 779  
 Anna Maria, FL 34216 US  
 (941)708-6130  
 amfinance@cityofannamaria.com

# Sales Receipt



|  |
|--|
| <b>BILL TO</b>   |
| Ginny & Jane E's<br>9807 Gulf Dr<br>Anna Maria, Fl 34216 |

| SALES # | DATE       |
|---------|------------|
| 4720    | 09/19/2016 |

**SALES REP**  
 kd

**PMT METHOD**  
 Check

| ACTIVITY   | QTY | RATE   | AMOUNT |
|--|-----|--------|--------|
| <b>BUILDING PERMIT:422.00-R</b><br>Permit Application Process Start fee / Special Event / ck1021 | 1   | 200.00 | 200.00 |

This is not a permit.

|                        |               |
|------------------------|---------------|
| <b>TOTAL</b>           | 200.00        |
| <b>AMOUNT RECEIVED</b> | 200.00        |
| <b>BALANCE DUE</b>     | <b>\$0.00</b> |

12-0068-00



JIM MIXON INSURANCE INC  
5412 MARINA DR  
HOLMES BEACH FL 34217-1763

P.O. Box 30315, Lansing, Michigan 48909-7815  
Phone 1-800-288-8740  
www.auto-owners.com

Please contact your agent with questions at:  
(941) 778-2253

|                              |
|------------------------------|
| DATE OF NOTICE<br>11-04-2015 |
| ACCOUNT NUMBER<br>011154024  |

MICHELLE BRUNONE  
2303 HICKORY AVE  
SARASOTA FL 34234-7319

**NOTICE OF REINSTATEMENT**

| POLICY DESCRIPTION  | POLICY NUMBER | POLICY TERM              |
|---------------------|---------------|--------------------------|
| TAILORED PROTECTION | 20-724895     | 10-22-2015 TO 10-22-2016 |

ACTIVITY ON YOUR BILLING ACCOUNT HAS RESULTED IN THIS REINSTATEMENT NOTICE. PLEASE DISREGARD THE **NOTICE OF CANCELLATION** FOR NON PAYMENT PREVIOUSLY MAILED TO YOU.

THIS REINSTATEMENT CONTINUES COVERAGE ONLY TO THE END OF THE CURRENT POLICY TERM.

IF THIS REINSTATEMENT NOTICE WAS GENERATED BY A PAYMENT, THE REINSTATEMENT WILL BE VOID IF THE PAYMENT IS RETURNED FOR INSUFFICIENT FUNDS.

0006699

