



# City of Anna Maria

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## MINUTES CITY COMMISSION BUDGET WORKSESSION MEETING JULY 13, 2017 – 4:30 P.M.

**Pledge of Conduct:** We may disagree, but we will be respectful of one another. We will direct all comments to the issues. We will avoid personal attacks.

### **CALL TO ORDER**

Chair Copeland called the meeting to order at 4:30 p.m.

### **ROLL CALL**

Present: Mayor Dan Murphy, Commissioner Carol Carter, Chair Doug Copeland, Commissioner Dale Woodland, and Commissioner Nancy Yetter.

Others Present: City Clerk LeAnne Addy, Deputy City Clerk Debbie Haynes, City Attorney Becky Vose, and the Islander.

### **PLEDGE TO THE FLAG**

### **WORK SESSION**

#### 1. FY 2017-2018 Budget Review and Discussion

Mayor Murphy stated that at year end in September, 2016, the reserves were 59%. He is proposing that the millage rate stay at 2.05 which would be an increase in Ad Valorem of \$268,555.00.

Mayor Murphy stated that he will be discussing the Code Enforcement and the Building Department Budgets at tonight's meeting.

Mayor Murphy started with the Building Department Revenues stating that the Building Permit amount budgeted is on the conservative side but that is alright. He went on to say that the revenue for Planning Fees increased but with Robin here, we are charging the fees necessary now which caused for the increase. He stated that he put \$115,335.67 in the Building Department carryover which is estimated revenue left over at year end that belongs in the Building Department.

Mayor Murphy then discussed the Building Department Expenditures. He stated that the increase seen in the Wages and Salaries of 125% was due to moving George McKay full-time into the Building Department and adding a new Building Inspector. He stated that there was a decrease for the Contracted Planner as Robin Meyer works for less than what the City was paying. The Professional Services is the City Engineer and that was increased slightly as she has been doing some things with the Stormwater. He discussed that the Rents and Leases was increased due to the Building Department moving down to the Annex and now sharing the rent costs with the Code Enforcement. The Attorney fees have decreased based off of a decrease in lawsuits. Operating Expenses were up just slightly due to some upgrades in computer software. The Building Contingency was added to balance out the funds for the Building Department.

Mayor Murphy then went on to the Code Enforcement Expenditures. He stated that he needed to discuss the expenses first to determine the Code Enforcement Revenues. He stated that the Wages & Salaries have been increased due to Pam's increase in roles and moving of the contracted employees to regular employees. The Professional Services is for the Special Assessment. He also stated that the Attorney Fees have decreased 64% as we are not getting as many Bert Harris claims in any longer. The Operating Expenses were up due to the original set-up of the Code Enforcement Department. He added \$40,000 in contingency in the case there would be any additional lawsuits. He stated that 20% of the Expenditures equals Code Enforcement BAU (Business as Usual), 25% equal Vacation Rental VAU, and 55% equal Building Department. The percentages were surveyed by Pam's Department as to what they are actually doing. The revenues for Code Enforcement are the percentage amounts as listed on the Expenditure worksheets. Vacation Rental Registration Fees \$113,544.97, Building Department Revenue \$249,798.92, and Ad Valorem \$90,835.97. This is a total of \$454,179.86.

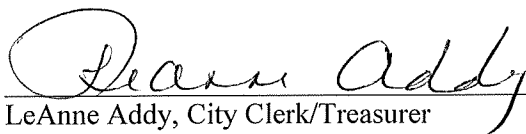
Mayor Murphy discussed that the City Clerk LeAnne Addy has done a Wage & Hour survey to compare it with other cities with some being very similar in nature. He stated that this offers a place for employees to improve themselves and add more functions. He stated that most of the employees fall under the first column which is on the lower end. He stated that this would have to be approved by a Resolution so he will have Becky draft one.

Public Comment -Press Comment  
None.

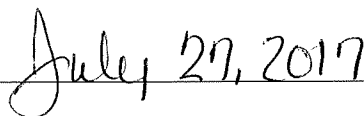
#### **Adjournment**

**Motion:** Motion to adjourn at 5:00 p.m.

**Action:** Motion by Commissioner Yetter, seconded by Commissioner Carter.  
Motion passed unanimously.

  
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LeAnne Addy, City Clerk/Treasurer

Minutes Approved:

  
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