



CITY OF ANNA MARIA

P.O. Box 779, 10005 Gulf Drive, Anna Maria, FL 34216 Phone (941) 708-6130 Fax (941) 708-6134

MINUTES CITY COMMISSION BUDGET WORKSESSION AUGUST 3, 2016 – 6:00 P.M.

Pledge of Conduct: We may disagree, but we will be respectful of one another. We will direct all comments to the issues. We will avoid personal attacks.

CALL TO ORDER

Chair Copeland called the meeting to order at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Present: Mayor Dan Murphy, Commissioner Dale Woodland, Commissioner Chuck Webb, and Chair Doug Copeland.

Excused: Vice-Chair Nancy Yetter and Commissioner Carol Carter.

Also present: Finance Director Maggie Martinez and Finance/Deputy Clerk II Debbie Haynes.

Press: Sun and Islander.

Worksessions provide the Commission with an opportunity to informally discuss topics of common concern and interest and to exchange ideas with staff. In order to make efficient use of time, public comments and questions generally are not entertained during worksessions. Public Comment is taken at meetings such as Regular Meetings and Special Meetings where action items are officially voted on.

1. FY 2016-2017 Budget Review

Mayor Murphy informed the budget process this year will be divided into three separate meetings. Discussion that evening would include Revenues, Code Enforcement Expenses, and proposed Vacation Rental Registration Fees for 2016-2017.

Mayor Murphy reviewed and pointed out the following:

REVENUES

- Ad Valorem
2015-2016 Year-End = \$1,577,701.
2016-2017 Proposed, based on increased property values = \$1,769,243.

INTEREST

- Interest Earned
2015-2016 Year-End = \$547.
2016-2017 Proposed, based on current investments = \$7,750.

INTERGOVERNMENTAL – 2016-2017

- Rev Sharing – \$45,657.
- 4 Cent Gas Tax – for City's transportation needs = \$111,184.
- Carryover Fuel Tax Reserves - \$100,000.

MISC REVENUES

- Misc Revenues – Budgeted \$8,500 for 2015-2016. Year-to-date = \$87,450. Budget for 2016-2017 is \$8,500. The difference between the proposed 2015-2016 budget, and amount received, is a result of the reimbursement from the ULI Study.
- Pier Rent for 2016-2017 - \$142,786.
- Lake LaVista Dredge Grant – 2016-2017
The City has been precluded from the Lake LaVista Dredge Grant. As a result, dredging of the canal will be at the City's expense. The reason the City will be precluded is because it's classified as private access - versus public access.

Mayor Murphy informed he will be discussing this issue further at the next Budget Worksession, but plans to provide public access through the Lake LaVista Canal for various park activities, improving the dock area, and potentially placing boat slips by the City Pier Park. Once completed, it would then become public access and available for the grant. Discussion followed relating to what would be classified as public access.

➤ Manatee County Pier Funding - \$125,000.

➤ Pier Maintenance Tenant - \$50,000.

➤ Grants & Donations - \$75,000.

Mayor Murphy estimated a cost of \$250,000 to refurbish the City Pier – to include engineering, licensing, permits, preliminary work with utilities, etc. The County has offered to fund 50% (\$125,000 matching funds).

Mayor Murphy anticipates the remaining \$125,000 will come from the Pier restaurant tenant at \$50,000, and \$75,000 from grants and donations. Further discussion relating to the tenants \$50,000 portion will be discussed at the next Budget Worksession, when a full Commission is in attendance.

REBATES

➤ Bayfront Park/Reimb MC – 2016-2017 - \$5,280.

Mayor Murphy pointed out the City owns the Bayfront Park property. The County has no lease – only a letter sent to the City and the State of Florida that they will maintain the park in perpetuity. The reason they will maintain the park is due to the State giving Manatee County approximately \$500,000 for that purpose.

➤ GF Park Maint/Donation TDC – 2016-2017 - \$25,000.

The City received \$37,000 during the 2015-2016 Budget Year for the clean-out of the Gulf Front Park. That amount represents 50% of what was spent.

Mayor Murphy anticipates spending an additional \$50,000 for clean-out during 2016-2017, with TDC reimbursing the City an additional \$25,000.

➤ Qtrly Rebate (WM) – Waste Management will be providing a quarterly rebate for a proposed 2016-2017 amount at \$24,000.

STORMWATER UTILITY

➤ All funds will be utilized for drainage projects, which will be discussed during the next Budget Worksession. Total Revenues = \$3,233,883.

CODE ENFORCEMENT DEPARTMENT

BUILDING DEPARTMENT

Except for ‘business as usual Code Enforcement’, both the Code Enforcement and Building Department are self-sustaining departments, and do not cost the taxpayers any money. Expenses for the Code Enforcement Department will include the enforcement of the Vacation Rental Ordinance. The Building Department is fee-based, and is supported by Building fees.

Mayor Murphy informed ‘business as usual Code Enforcement’ is the City’s Code Enforcement activity prior to the Vacation Rental Ordinance – One part-time person - three days per week. That amount will be paid by the general taxpayers at \$30,000.

Revenues

CODE ENFORCEMENT DEPARTMENT – REVENUES & EXPENSES

➤ Vacation Rental Lic – Revenues - 2016-2017 proposed at \$454,700.

Expenses

LABOR FY 2015-2016 BUDGETED - Proposed Revenue 2016-2017 = \$454,700.

➤ Wages – Supv Salary (Staff) – Proposed 2016-2017 = \$262,403. This amount includes the cost of inspections, staff, and all labor associated with the Vacation Rental Ordinance - except for Legal Fees. The 2015-2016 yearend is expected at \$214,698, for a Variance of +18.18%.

Mayor Murphy explained the \$214,698 total for this budget year only includes six-month salary for the additional Code Enforcement employee. 18.18% variance represents a full-year's salary for the additional employee, along with a proposed 3% employee salary increase.

➤ Attorney Fees

Mayor Murphy budgeted \$60,000 in legal fees during 2015-2016 to support the Vacation Rental Ordinance. Not realizing the intensity of the litigation, the year-to-date total is \$144,250, with a total yearend amount estimated at \$172,000. Proposed for 2016-2017 = \$150,000, due to the carry-over of some lawsuits into 2016-2017. It was noted the Bert Harris time limit will end January 2017.

➤ Rents

Rent for Code Enforcement Annex. 2015-2016 Actual (portion of rent for one-half year) = \$16,000. 2016-2017 Proposed (portion of rent for full-year) = \$30,000. The \$30,000 will be paid out of Vacation Rental fees.

Mayor Murphy informed the total annual rent for the annex is \$60,000. The remaining \$30,000 amount comes from the Building Department permit fees. The Building Department will be moving into the annex around October. As a result, taxpayer's money does not pay for the Code Enforcement annex.

CAPITAL ITEMS

➤ IT/Telecom/Web – 2016/2017 = \$16,000. *Mayor Murphy* will be presenting a proposal for upgrading the City's telephone system at the next Budget Worksession.

➤ LICENSE FEE – 2016/2017 = \$971.

Mayor Murphy explained the total proposed 2016/2017 expenses for Code Enforcement totals \$494,279. That amount, divided by the number of vacation rentals units on record of 520, results in a license fee of \$951 for 2016/2017. The 2015/2016 License Fee was \$501. *Mayor Murphy* noted the bulk of the amount is from Attorney Fees.

Mayor Murphy will meet with each Commissioner individually prior to the next Budget Worksession.

Press Comment

Sun Reporter Joe Hendricks asked for clarification relating to the proposed raises for 2016/2017.

Mayor Murphy explained each employee, at some time, would receive a 1.5% increase to their base salary. The second increase will be a lump sum amount paid to the employee, and will not continue to accrue on the base salary.

Adjournment

Chair Copeland adjourned the meeting at 6:39 p.m.


 Diana L. Percycoc, CMC, City Clerk

Minutes approved: August 25, 2016