



## **City of Anna Maria Full-Time and Part-Time Parking/Code Enforcement Officers**

### **Essential Duties and Responsibilities:**

This position will perform office duties, investigation and field work involving the enforcement of the codes, laws, and regulations of the City of Anna Maria. Issue parking tickets, perform code enforcement inspections, issue code enforcement citations and notices as required and respond to complaints and inquiries. This is a full-time position classified as a Code Enforcement Officer and Parking Enforcement Specialist that does not carry a firearm or weapon. This position will include weekends and required to be outdoors.

### **Desired Qualifications:**

Code Enforcement certification

Parking Enforcement certification

Customer service skills

A valid driver's license and exemplary driving record are required