

Tax Folio No. \_\_\_\_\_

Permit No. \_\_\_\_\_



City of Anna Maria,  
County of Manatee, Florida

# Notice of Commencement



This Space Above for Clerk's Use Only

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713.13 Florida Statutes, the following information is provided in this Notice of Commencement.

1. Legal Description of Property (include street address).

2. General description of Improvements.

3. Owner Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fee Simple Title Holder name: (if other than owner) \_\_\_\_\_

Fee Simple Title Holder Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

4. Contractor's name: \_\_\_\_\_ Contractor Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Name: \_\_\_\_\_

Job Address: \_\_\_\_\_ City: Anna Maria County: Manatee

5. Surety Name: \_\_\_\_\_ Surety Phone Number: \_\_\_\_\_

Surety Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Amount of Bond: \$ \_\_\_\_\_

6. Lender's name: \_\_\_\_\_ Lenders Phone Number: \_\_\_\_\_

Mortgage Lender's address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

7. Persons within the State of Florida designated by owner upon whom notices or other documents may be served as provided in Section 713.13(1)(a)7 of the Florida Statutes. Give name and address.

8. In addition to himself or herself, Owner designates \_\_\_\_\_ of \_\_\_\_\_ to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number of person or entity designated by owner: \_\_\_\_\_.

9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified) \_\_\_\_\_.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Printed Name

STATE OF FLORIDA, COUNTY OF MANATEE .

I certify under penalty of perjury that the factual statements contained in this application are true this \_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

\_\_\_\_\_  
Notary Public:

My Commission Expires: \_\_\_\_\_

**POSTING REQUIRED** F.S. 713.13 (1)(a) "an owner or the owner's authorized agent before actually commencing to improve any real property, or recommencing completion of any improvement after default or abandonment, whether or not a project has a payment bond complying with s. 713.23, shall record a notice of commencement in the clerk's office and forthwith post either a certified copy thereof or a notarized statement that the notice of commencement has been filed for recording along with a copy thereof."