

**CITY OF ANNA MARIA  
SPECIAL CITY COMMISSION MEETING MINUTES  
MEETING HELD AT ISLAND BAPTIST CHURCH  
8605 GULF DRIVE, HOLMES BEACH, FL  
TUESDAY, FEBRUARY 28, 2007  
4:00 P.M.**

**CALL TO ORDER**

Chair Quam called the Special City Commission Meeting to order at 4:00 p.m.

**PLEDGE TO THE FLAG**

**ROLL CALL:** Commissioner Dale Woodland, Commissioner Jo Ann Mattick, Mayor Fran Barford, Chair John Quam, Deputy Chair Christine Tollette, Commissioner Duke Miller.

**Staff present:** City Clerk Alice Baird, Deputy City Clerk Diane Percycocoe, City Attorney Jim Dye, Public Works Director George McKay, and Engineer Tom Wilcox .

**1. Second Reading and Public Hearing on Ordinance No. 07-677---  
Extending the Moratorium on the Subdivision of Property Seaward of the  
Coastal Construction Control Line.**

City Clerk Baird read the Ordinance by title.

*Chair Quam officially declared the Public Hearing for Ordinance No. 07-677 open.*

*Chair Quam reminded that at the First Reading of Ordinance No.07-677 held on February 22, 2007 the Moratorium was extended to September 4, 2007.*

*Tom Turner, 815 N. Shore Dr., asked how much longer the moratorium would continue to run, noting it had already ran for approximately two years.*

Chair Quam responded that hopefully within the next six months, they will return to working on the COD Ordinance.

Mr. Turner stated he felt the Coastal Construction as set should be a portion of the Comprehensive Plan and if someone wants to challenge it they would do so at the State level.

*Chair Quam declared the Public Hearing closed and entertained a motion to approve Ordinance No. 07-677 for adoption.*

**MOTION: Commissioner Tollette moved to adopt Ordinance No. 07-677. Commissioner Woodland seconded motion. By roll call vote, the motion carried unanimously.**

**2. Approval of Funding for Material and Placement of Fill Along Road Edgings.**

*Sr. Project Manager, Engineer Tom Wilcox*, addressed the Commission and provided them with the background relating to this issue.

Mr. Wilcox explained that when the road was originally designed a lot of milling took place along the edge of the roads so the new asphalt would not be higher than the old asphalt. This process was used for the purpose of matching driveways and drainage service.

Mr. Wilcox said during the bidding process, Superior Asphalt presented him with an alternate solution that would also save cost to the City. The only milling required would be in front of the driveways, therefore, more asphalt would set along the edge of the shoulders thus allowing it to be more structurally sound.

Hydro seeding was also planned to the edge of the pavement. However, Superior Asphalt's sub-contractor was unable to complete the hydro seeding. Not finding an alternate sub-contractor to do the work at the bid amount, the Contractor suggested that the hydro seeding be removed from the contract.

Mr. Wilcox explained that after the roads were completed, he and Public Works Director McKay saw discrepancies that needed addressed. Florida Highway Products micro-surfaced the problem areas. He felt Florida Highway Products did a good job.

Superior Asphalt was then contacted for bidding to repair the shoulders to bring up the pavement edge. Superior Asphalt's bid, using bank run shell, for 1,975 sq. yards came in at \$12.58 per sq. yard - \$24,845.00 total. However, they were unable to complete the work for months.

Mr. Wilcox then contacted Henry DeJonge and asked him to bid on the project. He stated Mr. DeJonge had material he had been stock-piling from other jobs and would be able to complete the work for \$12.00 per sq. yard. Mr. Wilcox said he and Mr. McKay both like the type of material Mr. DeJonge has available.

When reviewing Superior Asphalts quantity amount, Mr. Wilcox stated the price drops significantly at the 2,000 sq. yard bracket. However, when contacting Superior Asphalts, the price remained the same.

Mr. DeJonge was then contacted and presented a proposal at 2,400 sq. yards at \$10.00 per sq. yard. Discussion followed relating to shoulder drop-offs and the procedure utilized by the proposal received.

*Mayor Barford* felt that due to the safety to the citizens, there is a sense of urgency for completing this project. She pointed out that Mr. DeJonge's proposal allows for the work to be completed within the next couple of weeks.

In response to *Commissioner Tollette's* question, it was reported that the original cost for the hydro seeding was \$.69 per sq. yard.

Commissioner Tollette questioned what would be done if only shell was available. Mr. Wilcox responded in detail.

Explanation followed by Mr. Wilcox and Mr. McKay relating to proposed material to be used by Mr. DeJonge, the method for laying it, and the procedure the Contractor will follow in the event of driveways currently having shell.

Mr. Wilcox said if approved, Mr. DeJonge could begin the project next week beginning March 5, versus Superior Asphalt not being able to begin for months.

Commissioner Tollette asked if Mr. Slavin had signed the required easement. Mr. McKay said Mr. Slavin is currently reviewing language relating to the easement and it will be signed within the next week.

*Commissioner Woodland* voiced concern there may be an additional width of 6-foot to the road. He was also concerned about purchasing 2,400 sq. yards of materials, when it was not needed. He said he did not feel comfortable with it at this time.

Mr. Wilcox informed that Mr. McKay had used the material on Spring Street and suggested the Commission take a look at it.

Commissioner Woodland asked who would be responsible for overseeing the project. He suggested one or more of the CIAC members, along with Mr. McKay, Mr. Wilcox, and Mayor Barford, assist in the overseeing.

*Mayor Barford* clarified that BDI's Engineer signed off when Florida Highway Products work was completed. Commissioner Tollette felt a report should have been made by BDI, prior to signing off on the project, stating that there was an issue with the drop-off areas.

Mr. Wilcox responded pointing out though an inspector should have caught it, it was not in the contract to do. However, Florida Highway Products does have daily inspection reports available.

#### **PUBLIC COMMENT**

*CIAC Chair Larry Albert*, 711 Gladiolus, said he agreed with Commissioner Woodland's concern and agreed that supervision and control of the project was needed while the work is being performed.

*Mayor Barford* agreed that supervision and control was needed. She asked CIAC members Larry Albert and Bill Snow if CIAC would be willing to assist, pointing out that Commissioner Woodland, Mr. McKay, and Mr. Wilcox also serve on the CIAC. Mayor Barford suggested a schedule be set up.

*Mr. McKay* said he would coordinate a schedule with HDI, the Contractor, and the CIAC Board members to oversee the project.

*Jim Conoly*, N. Shore Dr., reminded that he formally stated that if there were no one in charge of the project, it would be a disaster. He suggested that City Attorney Dye write a letter to BDI informing the City was not happy with the work performed.

Mr. Conoly said both he and Tom Turner had viewed many of the swale and paving worksites and in many cases no Managers or Engineers were present.

*Mark Alonzo*, 406 N. Shore Dr., asked if the shoulder work was in the contract. He was informed it was not.

*Margaret Jenkins*, Chilson Ave., referenced the problems with the Oak Street paving completed several years ago and now felt that Anna Maria has a similar situation where the taxpayers have to foot the bill. She recommended that in the future, the road edges be included in the paving contract.

*Tom Turner* agreed with Mr. Conoly and Ms. Jenkins, stating he, too, never saw any Supervisors or Engineers on the project. He asked why the City's Public Work's Director was not on-site during the repaving. He felt the Engineering firm should be contacted in regard to their error and emission.

*CIAC Boardmember Bill Snow*, Anna Maria, pointed out the recent paving job, being the largest for the City in the past ten years, has been a learning curve for the City. He agreed that someone was needed on-site at all times.

Mr. Snow said most jobs of this type are measured in linear foot versus square yards. He did not understand why it was not measured by that method.

Mr. Snow asked how many cubic yards of materials would be used. Mr. Wilcox informed approximately 200 tons.

*Mr. Albert* felt the roads looked good, they just were not finished. He stated the City was not paying for something twice, only paying for what is needed to complete the project.

After discussion, it was agreed that Public Works Director McKay would coordinate the monitoring of the project on a daily basis with CIAC. Mr. Wilcox will be signing off on the project prior to payment.

*Mike Galati*, 308 77<sup>th</sup> St, Bradenton, asked if there were guidelines or standards that every paving company should meet.

Mr. Wilcox responded that all standards are based on State Roads and none for residential roads. For a twenty-five mph speed limit, there is no concern for shoulder drop-offs.

*Commissioner Mattick* asked if additional costs would be involved if the gravel has to be pulled back.

*Mr. McKay* said he felt it would fall under the hourly rate and did not feel it was any extra work.

Mr. Wilcox suggested a not-to-exceed amount be part of the purchase order.

**MOTION: Commissioner Woodland moved to authorize Mayor Barford to enter into contract with DeJonge Company to provide fill for road edges, (same as sample delivered to job site), at a not-to-exceed cost of \$24,000. Commissioner Miller seconded the motion. Motion Carried – All aye.**

#### **ADJOURNMENT**

**On motion made by Commissioner Miller and seconded by Commissioner Woodland, the meeting was adjourned at 5:07 p.m.**

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**Alice Baird, CMC, City Clerk**