

**CITY OF ANNA MARIA
CITY COMMISSION REGULAR MEETING
MEETING HELD AT ANNA MARIA COUNCIL CHAMBERS
10005 GULF DRIVE – ANNA MARIA, FL
THURSDAY, MARCH 24, 2011
6:00 P.M.**

CALL TO ORDER

Chair Webb called the Regular Meeting to order at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL: Mayor Michael Selby, Vice-Chair Jo Ann Mattick, Chair Chuck Webb, Commissioner Dale Woodland, Commissioner John Quam, and Commissioner Eugene Aubry.

Staff Present: City Clerk Alice Baird, Finance Director/Deputy City Clerk Diane Percycoe, Public Works Director George McKay, City Attorney Jim Dye, Building Official Bob Welch, City Planner Alan Garrett, and Minutes Clerk Stacey Johnston.

Press: Sun and Islander.

FDOT Presentation of Pier Boardwalk Plans

Commissioner Mattick provided a brief summary on how the Pier Boardwalk project began and how it would benefit the City of Anna Maria residents and visitors for many years to come. She noted that the City was awarded a grant from FDOT and it was the consensus of the Transportation Enhancement Grant Committee that the City Pier area would be the top priority for enhancement due to offering the best opportunity to achieve the project goals. The FDOT staff worked with the City to prepare an RFP. Woodruff & Sons, Inc. had been awarded the contract in the fall of 2010.

Matt Anderson, representing Woodruff and Sons, Inc. addressed the Commission. Mr. Anderson and Commissioner Mattick informed that:

- A Boardwalk will be created in the existing area at the City Pier that will run parallel in both directions.
- Existing gazebos will be removed and replaced with larger sheltered gazebos.
- New landscaping with native plants.
- The parking configuration will be changed to provide for one-way traffic in and out on the northern half and typical in and out pull out parking on the southern half of the property.
- The plans have been approved by FDOT and construction is to begin May 14-15, 2011. Demo of the shelters, etc. will begin at that time.
- Explained how Pier access will be maintained at all times during construction.
- A portion of the area will be opened around July 4, 2011.
- Final completion scheduled for the end of September 2011.
- Explained that the Trolley will load and unload on the northern half at specified concrete Trolley stop area.
- Total slanted parking spaces will be 25 spaces. There are currently 22/23 spaces. There will be four designated handicap spots.
- The only curb stops will be up by the Boardwalk.
- Only step onto the Boardwalk will be standard 7" to 9" step.
- There will be a moveable section to access the sand.
- No handrails.
- ADA compliant at Trolley shelter and at Handicap area.
- Accommodations for bike racks in the front area.
- Shelters will have picnic tables and benches within them.
- Benches will be incorporated in the Boardwalk itself to allow for scenic views.
- The Pier will be out of power for an approximate four-hour period while placing the overhead power feed underground.

Darren Alfonso, Director of Communications and Public Information announced that an Open House Public meeting will be held at the Community Center on May 3, 2011 – 5:00 p.m. to 7:00 p.m.

Public Comment

Mr. Anderson responded to a citizen explaining where the proximity of the construction will end on the south side of the Boardwalk.

Jim Conoly, N. Shore Dr. asked where the large delivery trucks will load and unload and if there would be any additional cost to the City to maintain the Boardwalk area. He also asked who would be responsible for rebuilding and paying for the new construction in the event it was destroyed by a storm.

Mr. Anderson stated there would be two options – to pull into the parking area itself or to park on the right-of-way. *Commissioner Mattick* explained there will be a minimum of 8-ft between the street and curb stops for that purpose. It will allow for some of the smaller trucks to park there and unload.

Commissioner Mattick said they did not expect any additional maintenance costs and actually expect there will be less. Explanation followed. She did not feel there would be any concerns relating to hurricanes. *Mr. Anderson* informed that the new shelters were being built under the latest hurricane codes.

County Commissioner Carol Whitmore, Holmes Beach, questioned if the parking and Trolley stop area and turning area would accommodate the new 42-ft Trolleys that will be placed on the road in September 2011.

Commissioner Mattick assured that the new Trolley size was taken into account and that they had been working with Transit relating to the Trolley route during the transition.

1. **Continued Second Reading and Public Hearing – Ordinance 11-716 – Pine Avenue Parking Pedestrian Plan.**

City Clerk Baird read the Ordinance by title.

Staff Presentation

Planner Garrett referred to proposed Ordinance No. 11-716 and reviewed all the changes discussed at the February 24, 2011 Public Hearing.

- Reworded the 'Whereas' clauses.
- Amended chart of the ROR District to now have maximum Office/Retail square footage component limiting internal lots or parcels to a maximum Office/Retail square footage of 22% and for corner parcels or lots – having a maximum Office/Retail square footage of 30%.
- Deleted the provision of allowing angled parking. Parking spaces to be 90-degree along Pine Ave. and also the side streets.
- Breakdown of the Location Standards for the sidewalks. Two listed – 1) Single-family detached residential development, and 2) Office/retail/residential mix-use development. The third category of re-development is not needed. Explanation followed.
- Planner Garrett suggested a "recorded" sidewalk easement be added in order the the burden of the recording and cost of the easement is placed on the applicant and not on the City.
- Planner Garrett recommended establishing a maximum for a covered porch. He suggested that porches should be required in order to maintain the cottage atmosphere.

Commission Discussion

Commissioner Quam referred to the usage of "unique" in the Whereas clauses and did not feel that the parking plan was "unique". He suggested it be reworded.

Commissioner Woodland agreed with Commissioner Quam that the use of “unique” was inappropriate stating that when looking at the ROR District on the map he did not feel there was anything unique about Pine Ave. compared to Gulf Dr. He felt what had been done to Pine Ave. is what made it unique.

Commissioner Mattick felt it was unique noting that the lots on Pine Ave. have a much smaller frontage than those on Gulf Dr.

Commission review and discussion followed:

- Consensus there should be a maximum for a covered porch.
- *Commissioner Woodland* referred to Sec. 91-3 (d) *Required parking for Office/Retail* – specifically the language that parking “shall be provided along the entire frontage(s) of the lot of parcel.” He quoted Comp Plan Policy 1.3.8 relating to minimizing the access points onto a major road and that in the LDR’s the major roads is defined as Pine Ave. and Gulf Dr. He said when requiring parking along the entire frontage he did not feel it could be interpreted as minimizing the access points to a major road. It was his opinion that the Ordinance would be a clear violation of the Comp Plan.
- *Chair Webb* suggested reorganizing Sec. 91-3 and separating it for off-street parking and on-site parking. Special Exception language and standards should be created for the on-site parking.

Planner Garrett noted that if someone wanted their parking onsite then they would be bound by Chapter 90 and its requirements. Further explanation and examples followed.

- Agreed that Sec. 91-4. Previously Approved Site Plan - be amended to – “Site plans previously approved prior to March 1, 2011, may be amended per section 74-357 to comply with the provisions of Chapter 91, so as to comply with the provisions of this Chapter provided the only amendments to the site plan relate to the reconfiguration of the parking and sidewalk. ...

Public Comment

Chair Webb officially opened the public comments portion of the Hearing.

Jim Conoly, N. Shore Dr. asked that Commissioner Woodland’s concerns be addressed.

Chair Webb said that lengthy discussion had been held in the past relating to Commissioner Woodland’s concerns. Chair Webb explained how he felt the Ordinance did meet the requirements of the Comp Plan.

Commissioner Mattick stated that the language was a difference of interpretation. She noted that City Attorney Dye had confirmed that the proposed plan meets the requirements of the Comp Plan.

Sandy Mattick, 305 Pine Ave. suggested that porches should only be required on new construction so it would not affect the moving of some of the historic structures.

Ms. Mattick addressed Commissioner Woodland’s concern stating that the Comp Plan only states that Gulf Dr. is a major road. She stated that the only reference to Pine Ave. in the LDR’s is language referring to sidewalks being placed on collector roads, Gulf and Pine. She noted that if “collector” was removed the problem would be solved and there would be no conflict with the Comp Plan. She said that was the only reference to Pine being a main collector road.

Ms. Mattick referenced the Site Plan for the Historic Green Village and felt that the option for more than two lots and allowing mixed parking should be allowed for a corner lot.

Planning Consultant **Jan Norsoph**, representing the Nally's, complimented the Commission on addressing the separating of pedestrians from the traffic. Mr. Norsoph questioned Sec. 91-2 (b) (1) *Access points* and how it related to Sec. 90-2. He felt there was a conflict.

Mr. Norsoph suggested that there should be a definition for Access points. He then asked Planner Garrett to explain how the maximum office/retail square footage should be calculated. *Planner Garrett* responded.

Tom Turner, N. Shore Dr. suggested that the Single-family only – Maximum Impervious Surface Coverage be increased from 40% to 45% which would make it consistent with the Office/retail residential.

Mr. Turner recommended that all projects approved prior to March 1 “shall” be required to comply with the new Ordinance.

Commissioner Mattick stated that though the City would like to encourage the developments to comply they could not require they comply since their Site Plan had already been approved under previous Code requirements.

Mr. Turner explained why he disagreed.

Jeremy Anderson, Attorney representing Mr. and Mrs. Nally, 110 Spring Ave. said the City was getting closer to an acceptable parking solution. He agreed with Mr. Norsoph that driving over sidewalks was being acknowledged.

Attorney Anderson expressed his concern with increasing the size of the parking spaces – particularly the length. He referred to a photograph he submitted at a previous meeting depicting 20-ft parking spaces at 315 Pine Ave. It was his opinion that “parking shall be on the property” was incorrect since the size of the parking spaces would be shrunk and it would cause the property owners to have use of the right-of-way. He stated that the proposed 90-degree parking will cause the sidewalk to directly abut those spaces and a parking block to be installed approximately 2-ft back from the edge of the parking space in order to avoid an overhang into the sidewalk.

Attorney Anderson then addressed not requiring a loading zone to be on the lot itself. He noted that deliveries will be made to four separate businesses on some of the lots. Traffic will be blocked during the time of their loading and unloading. He further expressed the safety issue that could be created.

Attorney Anderson questioned why the Commission approved numerous projects with parking along the side and abutting the road - when Chair Webb had discussion about Chapter 90 requiring on-site parking and circulation.

Chair Webb stated his discussion should not have been taken out-of-context when he was actually discussing how Chapters 90 and 91 intermixed and how the City should proceed with the Chapters 90 and 91 interaction.

Micheal Coleman, Pine Ave. discussed the purpose for the maximum building coverage. He informed that the proposed maximum office/retail square footage coverage formulas for office/retail/residential exactly match and that it works. He

suggested that the percentage for the porch – if regulated at all - is set at a minimum of 10%.

Mr. Coleman informed that the exact proposed parking plan was currently in place at 216 Pine Ave. He stated there were photographs showing the loading and unloading taking place in the right-of-way and had been parked behind the cars. He noted that the longest car was 18-ft.

Hearing no further public comment, Chair Webb officially closed the public comment portion of the Hearing.

Commission Discussion Continued

It was *Commissioner Woodland's* opinion that he was using specific policies and definitions in the LDR's to show how the parking plan did not meet the objection of the Comp Plan versus only having an "opinion" - which he felt the other Commissioners had. Commissioner Woodland stated that when addressing Site Plans, the Planner utilizes the City Attorney's statement that there is nothing in the proposed parking that is precluded by the LDR's.

**MOTION: Stating that all changes had been addressed for Planner Garrett to make the appropriate changes to the ordinance, Commissioner Aubry moved that the Commission proceed with voting on Ordinance 11-716 that evening.
The motion died due to lack of a second.**

Discussion followed. It was consensus that:

- The Special Exception standards would be addressed specifically within the proposed Ordinance.
- The Commission should not take action until they had the opportunity to review the proposed Ordinance with the changes discussed that evening.
- Planner Garrett will check to insure the maximum coverage for porches is appropriate and would be what the Commission hoped to achieve. He estimated it at 10%.
- The Whereas clauses in the Ordinance will be amended to replace the word "unique".
- That "effect" should be changed to "affect" on page seven of the Ordinance.

Commissioner Quam questioned that difference between "will" and "shall" as it relates to the Codes. He noted that Policy 1.3.6 uses "will".

City Attorney Dye advised that traditionally the statutory interpretation of "will" and "shall" are seen as the same and considered as mandatory.

**MOTION: Chair Webb moved that a Special Meeting be held prior to the next Work Session for the Second Reading and Public Hearing of Ordinance 11-716 and that the meeting is continued to the time and date certain of Thursday, April 14, 2011 at 6:00 p.m. Commissioner Mattick seconded the motion.
Motion carried – All Aye.**

2. Final Site Plan Approval – 210 Pine Avenue
Applicant: PAR

Applicant Presentation

Engineer Lynn Townsend-Burnett addressed the Commission as Engineer for the project. She informed that the project was presented at the May 6, 2010 meeting and on an approval vote of 3 to 2 the P&Z Board, at their June 15, 2010 meeting, recommended the Site Plan be forwarded to the City Commission for approval.

City Clerk Baird administered the oath to all persons wishing to speak.

Engineer Townsend-Burnett acknowledged she had been sworn and that all testimony had been truthful.

Public Comment

Chair Webb officially opened the public comment portion of the Hearing.

Jan Norsoph, Planning Consultant representing the Nally's at 310 Spring Ave, stated that the ROR Land Use Category in the Comp Plan limits the density to six units per acre and that there was no other method in the Comp Plan that describes calculating the density in any other way. He contended that the project – as it relates to the density – was not in compliance with the Comp Plan and the project should be denied.

Mr. Norsoph asked if the parking requirements at 210 Pine Ave. site would be required to comply with Ordinance 11-716.

Chair Webb answered that the developer has stated all along that they would bring all their projects into compliance with the new Ordinance.

Planner Garrett informed that the date of March 1, 2011 could be changed to allow the 210 Pine Ave. developer to bring their parking into compliance with the new Ordinance administratively.

Planner Garrett noted that they disagree with Mr. Norsoph's method of how density is calculated noting that the LDR's state they may have no more than one residential unit per lot/per structure which has been adhered to for all the Site Plans throughout the process.

Tom Turner, N. Shore Dr. stated that the porches would need to be considered as part of the lot coverage and noted there were two covered balconies in the back that should be included.

Mr. Turner suggested that no action is taken on the Site Plan until Chapter 90 & 91 is finalized.

Planner Garrett confirmed that all calculations were correct.

Jeremy Anderson, Attorney representing Mr. and Mrs. Nally of 310 Spring Ave. asked that City Planner Garrett address whether density in the ROR District was determined on a lot or parcel basis or was it determined on an area-wide basis. He presented an "Analysis of Proposed Development at 210 Pine Avenue" dated March 24, 2011.

City Attorney Dye responded that the density for the 210 Pine Ave. Site Plan was being calculated in the exact same way as previous Site Plans. At least one of the previous Site Plans was challenged in a proceeding before the DCA – who found that the City

calculates density appropriately and in conformance with the City's Comprehensive Plan.

Planner Garrett informed that the density was consistent with the Comp Plan and can only state what the City's LDR's and Comp Plan states now. He said both the Comp Plan and LDR's state that in the ROR District that there's one residential unit per lot/structure. He said he could not state, but would adhere to, that in order to make that a Comprehensive Plan policy that the staff planner at that time (not Planner Garrett) may have utilized an area-wide basis when looking at the ROR District in order to make the determination that by allowing one residential unit per lot/per structure would comply with the density requirement of the Comprehensive Plan.

Planner Garrett confirmed that the lots in that area are non-conforming and are grandfathered.

Attorney Anderson felt Planner Garrett's reference to one building per lot had nothing to do with the calculation of density – only stating that there can only be one building per lot. He did not feel that whether or not density was calculated on the basis of a lot and parcel or by area-wide had been answered.

Attorney Anderson addressed the issue of non-conforming stating that the Commission, with the advice of the City Planner and City Attorney, incorrectly assisted in deletion of language in Policy 1.4.1 that would allow and have kept those lots as non-conforming uses. Explanation followed.

City Attorney Dye stated that no one had deleted language from the Comprehensive Plan.

Chair Webb further pointed out that the Comp Plan was approved several years ago and nothing had ever been deleted from the Comp Plan.

Planner Garrett quoted Policy 1.3.5 – "All development or redevelopment in the ROR will be limited to one residential unit per lot/structure."

Micheal Coleman, Pine Ave. stated that the language on how the density is to be calculated had been sent to Attorney Anderson from the City's Attorney.

Mr. Coleman said that Attorney Anderson did not represent the "Nally's" from 310 Spring Ave. but rather only represented Mrs. Nally who lives in Lakeland, FL and that Mr. Nally had been incapacitated for some time.

It was Mr. Coleman's opinion that the law firm Mr. Anderson was a part of had often misrepresented the facts and had cost the City a lot of money.

Hearing no further public comment, Chair Webb officially closed the public comment portion of the Hearing.

Applicant Rebuttal

Engineer Townsend-Burnett clarified that the lot calculations provided on the Site Plan identified the building and impervious coverage calculations. She informed that the request before the Commission was for a maximum of 40% building coverage and not to exceed the 50% allowed impervious coverage.

- MOTION:** Commissioner Mattick moved that the Final Site Plan for 210 Pine Avenue, Lots 4 and 5, Block 46, Anna Maria Beach, Third Addition, in an ROR Zone District be approved to include the four stipulations recommended by the City Planner and the one stipulation as recommended by the P&Z Board.
1. The parking spaces for the residential units shall be signed for residential use only.
 2. The retail trash receptacles shall be within a completely enclosed structure.
 3. The site shall be operated or managed as a unified site. If the site should cease to be operated or managed as a unified site, each lot will then be subject to additional review and amendment to ensure continued compliance with City Codes.
 4. The site plan may be amended to accommodate any future parking plans approved by the City.
 5. The fence between the buildings shall be removed and all mechanical equipment shall be screened with vegetative matter from the front property line. Applicant shall, at its expense, install a sidewalk across the front of the property, between the buildings and the street, in accordance with the determination of the City Commission as to whether, where, or when to place sidewalks on the North side of Pine Avenue. This shall be done via established procedures for administrative review.
- Commissioner Aubry seconded the motion.
- ACTION:** On Roll Call Vote, the motion carried on a vote of 4 to 1 with Commissioner Woodland voting No.

3. **Public Hearing to Consider a Preliminary/Final Site Plan for a Two-lot Subdivision – 216 Archer Way – known as Lot 42, Laguna Maria Revised Plat as Recorded in Plat Book 8, Page 121, in a Residential Zone District.**
Property Owner: Janet F. Barnhart

Applicant Presentation

Jeff Hostetler, representing the Applicant, explained that there was an existing permit for a duplex on a parcel at that location. The construction had been started noting that the drawing shows an existing house with a foundation attached – part of the permitted duplex to be built. Mr. Hostetler stated that the Applicant proposes to sever the connection of the duplex.

The 216 Archer Way property has recently sold and the new owners wish to split it into two single-family lots. He noted that in order to build two single-family homes at that location, the LDC requires that each lot have a minimum of 50-ft frontage on a right-of-way. As a result, they have created a triangle to be dedicated to the City thus allowing each lot a 50-ft frontage.

Mr. Hostetler explained that a portion of the concrete foundation would be removed and a portion would remain. All setbacks and required coverage have been met. The Applicant is seeking approval of the Plat.

Commission and Staff Discussion

Planner Garrett noted that two-lot subdivisions can be approved administratively. In order to not over-burden the Applicant with costs, a schematic has been provided that shows they are buildable lots, that they meet the square footage, and can build as residences by meeting all the setbacks, and that a drawing of what the Preliminary Plat would look like. If approved, the Plat will be sent to the City's Engineer for approval, ownerships will be verified, and all signatures will be gathered in-house at the Applicant's expense. The final signature format will then be presented to the Commission for authorization to approve the Commission Chair's signature.

Chair Webb suggested that the final approval be placed on the Commission's Consent Agenda unless there are problems to be discussed.

Planner Garrett confirmed and explained that the property would be located on a single public street.

MOTION: Commissioner Woodland moved that the Preliminary Site Plan for 216 Archer Way, Lot 42 be approved. Commissioner Quam seconded the motion. On Roll Call Vote, the motion carried unanimously.

MOTION: Commissioner Quam moved that the Public Hearing and approval of the Preliminary Site Plan for 216 Archer Way, Lot 42, Laguna Maria Revised Plat as Recorded in Plat Book 8, Page 121, in a Residential Zone District, be continued to the time and date certain of April 28, 2011, 6:00 p.m. Commissioner Woodland seconded the motion. Motion carried – All Aye.

4. Public Hearing and Second Reading – Ordinance 11-718 – City Elections Qualifying/Canvassing Board.

City Clerk Baird read the Ordinance by title.

Chair Webb officially opened the Public Hearing.

Hearing no public comment, Chair Webb officially closed the public comment portion of the Hearing.

MOTION: Commissioner Woodland moved that Ordinance 11-718 be approved for Second Reading. Commissioner Mattick seconded the motion. On Roll Call Vote, the motion carried unanimously.

5. Pier Centennial Estimate of Extra Costs.

Mayor Selby presented the expenses that will be incurred by the City for the Pier Centennial Celebration. It is anticipated that the expenses would not exceed \$2,000 and that the Committee may be covering the costs through their fundraising efforts.

MOTION: Commissioner Mattick moved to authorize the City to expend a maximum amount of up to \$2,000 for the needs for security and other aspects for controlling the crowd during the Pier Centennial Celebration to be held on May 14, 2011. Commissioner Woodland seconded the motion. Motion carried – All Aye.

6. **Mayor's Report** – No report.
7. **Consent Agenda**
- a. **Approve Minutes of:**
City Commission Organizational Meeting – February 24, 2011
City Commission Special Meeting – March 10, 2011
 - b. **Special Event – *Ginny & Jane's Flea Market***
Sunday – April 3, 2011 – 8:00 a.m. – 4:00 p.m.
 - c. **AMI Boardwalk Project Fee Waiver of \$5,800.**
 - d. **Approve Mayor's Recommendation for BIS Digital Audio Recording System**
in the amount of \$5,218.
 - e. **Special Event – *Easter Egg Roll on Pine Avenue***
Saturday, April 23, 2011 – 9:00 a.m. – 11:30 a.m.
 - f. **Special Event – *Pier Centennial* - Request to waive permit fee**
Friday and Saturday – May 13 & 14, 2011
 - g. **Agreement of Dismissal on 308 Pine Certiorari Actions.**
 - h. **Roser Church A/C Change-out Fee Waiver in the amount of \$745.41.**
 - i. **Resolution R-11-674 – Amending Fee Schedules.**

Chair Webb requested that Consent Agenda item 7.d. be removed from the Consent Agenda and considered separately.

Discussion – BIS Digital Audio Recording System

Ref: 7.d.

Chair Webb said he saw the purchase of the BIS Digital Audio Recording System as a luxury that the City could not afford right now. He noted that the newspaper indicated the Property Appraiser is expecting an 11% decrease in tax revenues for the next year. He did not feel this was the time to spend money on luxuries that he felt would not be used.

Commissioner Woodland said since the Work Session, he now agrees that the video portion of the system would not be necessary and would serve as a luxury. However, he was in favor of having the ability to assist with automating the minutes and also having the benefit of placing the audio on the City's website. He felt it would help to reduce public records requests.

Commissioner Woodland stated that both the staff and City Commission had performed an admirable job in adopting the budget and had a decent reserve. He felt the recording system would be a good investment.

Mayor Selby informed that the City received a preliminary tax decrease number in the amount of 4% versus 11%. He then announced that during the month of February 2011 there were 161,369 hits on City's website and 123,515 hits during the month of March 2011.

Commissioner Mattick felt there would be a cost-savings to include the amount of paper due to the duplications from one agenda to the next. She saw it as a tremendous benefit and liked the idea of being able to research what had occurred at the meetings.

Public Comment

Micheal Coleman, Pine Ave. apologized for his previous comments during Agenda item # 2.

Mr. Coleman then stated there had been a lot of critical documents from decades ago that had disappeared and could not be found by staff. He felt good accurate record keeping was extremely important and he was in favor of the City purchasing the equipment.

Commission Discussion Continued

Commissioner Aubry pointed out that the City was currently utilizing a cassette system that may soon be obsolete. He agreed that a better system was needed.

Commissioner Mattick asked that City Clerk Baird request that an additional foot pedal be included by BIS at no charge to the City.

Finance Director Percycoe acknowledged that a 4.1% preliminary tax decrease was received from the Property Appraiser.

Finance Director Percycoe stated that the record keeping was one of the most important things they do for the City and it was important to have the appropriate and reliable tools to work with.

MOTION: Commissioner Quam moved that Consent Agenda items a., b., c., e., f., g., h., and i. be approved as presented. Commissioner Woodland seconded the motion.
Motion carried – All Aye.

7. d. Approve Mayor's Recommendation for BIS Digital Audio Recording System in the amount of \$5,218.

MOTION: Commissioner Woodland moved that Consent Agenda Item 7.d. be approved. Commissioner Mattick seconded the motion.
Motion carried on a vote of 4 to 1 with Chair Webb voting No.

8. Written Reports and Updates:
- a. Sheriff's Report.
 - b. Building Department Report.
 - c. Public Works' Department Report.
 - d. Code Enforcement Report.
 - e. City Pier Report.
 - f. Ordinance Update.
 - g. Financial Report/Line of Credit Report.

Public & Press CommentBIS Digital Audio Recording System

In answer to question by *Rick Catlin*, Islander, as to whether or not the system would be providing live streaming, it was noted that the system had the capability of live streaming; however, it would not be utilized at this time.

Adjournment

On motion made by Commissioner Quam and seconded by Commissioner Mattick, the meeting was adjourned at 7:50pm.

Alice Baird, CMC, City Clerk

MINUTES APPROVED: _____