

**CITY OF ANNA MARIA
PLANNING & ZONING BOARD
BUSINESS MEETING
APRIL 24, 2006
7:00 P.M.**

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL: Margaret Jenkins, Fran Barford, Vice-Chair Doug Copeland, Frank Pytel, Jim Conoly, Randall Stover

Also present: Ed Chiles, Mayor SueLynn, Building Official Kevin Donohue, Building Department Assistant Diane Sacca, Minutes Clerk Sylvie Reichmann

Press: Sun, Islander

1. Approval of March 20, 2006 Minutes

MOTION: Margaret Jenkins moved to accept the minutes of the March 20, 2006 meeting of the Planning & Zoning Board, as amended seconded by Vice-Chair Doug Copeland.

Vote: All Ayes. Motion carried.

Chair Fran Barford noted an error on Page 1, where Commissioner Christine Tollette's name had been substituted for hers. Vice-Chair Doug Copeland noted that the word "Chair" was first attached to Fran Barford's name erroneously in the motion for her nomination.

2. Next P&Z Regular Meeting Date to Be Determined

Chair Fran Barford indicated that she would be out of the country during the month of May, and that Vice-Chair Doug Copeland would be chairing the May 4th, 2006 Comprehensive Plan Meeting. Vice-Chair Copeland indicated that at that meeting, further determination will be made as to whether or not to hold a Regular P&Z Board Meeting in May.

During the discussion that followed, Chair Barford indicated that she would like the Board to vote on the remaining elements at the Comprehensive Plan meeting if a quorum could be achieved. Chair Fran Barford and Vice-Chair Copeland asked members to look through the remaining elements in the Comprehensive Plan, and the Goals, Objectives, and Policies in particular. Frank Pytel confirmed that while he would not be able to attend the meeting, he would be E-mailing his comments to the City, and Chair Barford asked for rationale and justification to be included with any comments to the Board.

3. Old Business

None offered.

4. New Business

Application for Section 98-63 Off-Site of Direction Signs: Requesting Directional Signs for existing Parking Lot

- Applicant: Ed Chiles
- 111 Pine Avenue
- 114 Pine Avenue

Chair Barford asked the Building Official to state the City's position on the first application. Vice-Chair Copeland asked if the sign would be better defined as 'instructional' rather than 'directional'. The Building Official said that his definition of 'directional' signs came from Section 98-2 of the City of Anna Maria Code of Ordinances.

Building Official Kevin Donohue informed Chair Fran Barford that there was no problem with Application but problem with the City's administration of it. He said that City Planner Alan Garrett had proposed an amendment to the Ordinance, currently before the City Commission, to eliminate this evening's process for directional signs, since the only language in the Code that refers to any standard for the Board to evaluate currently consisted of three paragraphs in Section 98-63. Chair Fran Barford noted this Ordinance amendment had not yet been approved, and if it had been, this agenda item would not have been necessary.

Building Official Kevin Donohue referred to Section 98-41 and language dealing with signs exempt from needing a permit, which includes directional signs in that category when they are located on the owner's property and do not advertise.

The Building Official the referred to conflicting language in Section 98-63 – Off-site or directional signs, and read aloud, "Both the design and the location of signs must be approved by the P&Z Board ... prior to permitting.", noting that directional signs had been classified as exempt in 98-41. Building Official Kevin Donohue noted also that earlier text in 98-41 had referred to 'entrance' and 'exit' (i.e., two) signs in parking lots as exempt directional signs, while this section indicated that only one directional sign was allowed. The Building Official then reviewed the design and location standards that the Board needed to verify, all having been satisfied by the Applicant except the proposed sign area. Building Official Kevin Donohue said if Applicant would be willing to amend the Application to indicate area would be 4 sq. ft., he would see no reason not to approve it and issue a permit.

Frank Pytel asked how the sign rule would be regulated, and Building Official Kevin Donohue said the City would not be obligated to enforce signage on private property. He reiterated that the Board is only able to regulate the location and size of signs.

Applicant Ed Chiles agreed to make an amended application, reflecting a reduced sign area of 2 ft. x 2 ft.

MOTION: Vice-Chair Doug Copeland moved to approve the amended Application for a proposed sign at 111 Pine Avenue so long as it conforms to the 4 sq. ft. area limitation. Frank Pytel seconded the motion.

Vote: All Ayes. Motion carried.

The Building Official noted that the Application for the sign at 114 Pine Avenue was identical to the one for 111 Pine Avenue. Chair Fran Barford noted that the proposed sign area was 4 sq. ft.

MOTION: Vice-Chair Doug Copeland moved to approve sign at 114 Pine Avenue, Margaret Jenkins seconded the motion.

Vote: All Ayes. Motion carried.

ADJOURNMENT

MOTION: Vice-Chair Doug Copeland moved to adjourn the meeting and Randall Stover made the second.

Vote: All Ayes. Motion carried.

The meeting adjourned at 7:30 p.m.