

**CITY OF ANNA MARIA  
SPECIAL COMMISSION MEETING  
MAY 22, 2006  
6:00 P.M.**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**ROLL CALL:** Mayor SueLynn, Commissioner Christine Tollette, Commissioner Dale Woodland, Commissioner Chair John Quam, Commissioner Linda Cramer, Commissioner Duke Miller

**Also present:** City Engineer Tom Wilcox Building (BDI)

**Press:** Sun, Islander

**1. Discussion / Approval City Hall Re-Roofing Bid (BDI Recommendation)**

Commission Chair John Quam indicated that this Special Meeting had been called to discuss a possibility for saving money on the City Hall Re-Roofing project, which would need to be effective on or before May 23<sup>rd</sup>, 2006.

City Engineer Tom Wilcox took the floor to explain that it was hoped that the City could save a great deal of money. He referred to the first attachment in the meeting packet, showing the bill of materials the contractors would require for the job. The City Engineer said that the plan was for the City to purchase the materials, a move that typically, in itself, would reduce costs. He indicated, however, that prices for materials were expected to rise 9% after the end of May. Mr. Wilcox pointed out that the materials would not only need to be ordered, but would need to be shipped before the end of the month in order to avoid the price increase. The City Engineer noted also that by buying direct, the recommended purchase would not be subject to the 6.5% sales tax.

City Engineer Wilcox reviewed the spreadsheets prepared for the Commissioners and this evening's meeting, indicating bids received by the City relative to design and materials, and explained the options. He noted that two of the five bidders had been disqualified due to defects in their applications. The City Engineer clarified that the difference between the lowest bid for a shingle roof and a metal one would be \$26,331.16.

Mr. Wilcox referred to the additive alternates and said that all three contractors being considered, i.e., Roofs USA, General Works of Tampa, and Manson Roofing, Inc., had agreed that the City could choose to purchase a guttering option at a later date. He noted the significant variances in option prices, particularly complete guttering for a shingled roof, and indicated that this was in large part due to the subcontractors being used. The City Engineer observed that, according to the bids received on the additive alternates, the subcontractor for Roofs USA would be someone the City might want to consider for future work.

Commissioner Christine Tollette confirmed with City Engineer Wilcox that City Hall currently did not have guttering, apart from a device above the Sheriff's Department entrance. She indicated that she thought guttering would be desirable, not only for protection of individuals from roof runoff, but as a method of directing the flow away from the building.

Mayor SueLynn noted that the new roof, without guttering, was designed to direct the water to the rear corner of the building. She indicated that the preference of City Public Works Director and the Building Official was for the metal roof. The Mayor said that Building Official Kevin Donohue returned to the City from a conference on specifications for hurricane standards that revealed that metal was by far the best building material for roofs in Florida.

Discussion followed, with Commissioners Cramer and Tollette noting that the flat roof design was not a desirable one, in terms of durability. The City Engineer agreed, noting that internal drains, such as those currently in the City Hall roof, were particularly undesirable, and therefore would be removed in the new design. He pointed out that the roof actually was sloped.

City Engineer Wilcox confirmed and described warranty information with Commissioner Quam.

The City Engineer explained, in response to a question from Commissioner Miller, that in his opinion, metal was the better and more esthetically pleasing roofing material, as it was known to withstand moderate hurricane winds. He said that shingles were rated for 120 mph when installed correctly. Commissioner Miller said that he currently favored a metal mansard roof, with partial guttering.

**At Commissioner Cramer's inquiry, there was consensus among the Commissioners for partial guttering with a shingled roof.**

**MOTION: Commissioner Cramer moved to award the City Hall Re-Roofing contract to Roofs USA, and approve their bid for \$79,874, representing Bid Items 1 + 2 + 2A, as per Attachment 1, Page 2, dated May 22, 2006 with the City to purchase the project materials from Tremco. Commissioner Miller seconded the motion.**

**Vote: All Ayes. Motion carried.**

#### **PUBLIC COMMENT**

None offered.

#### **PRESS COMMENT**

None offered.

**ADJOURNMENT**

**MOTION: Commissioner Linda Cramer moved to adjourn the meeting, seconded by Commission Chair John Quam.**

**Vote: All Ayes. Motion carried.**

The meeting adjourned at 6:28 p.m.

Respectfully submitted,

Alice Baird  
City Clerk

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Date