

**CITY OF ANNA MARIA  
SPECIAL CITY COMMISSION MEETING MINUTES  
MEETING HELD AT ANNA MARIA COMMISSION CHAMBERS  
10005 GULF DRIVE – ANNA MARIA, FL  
THURSDAY, OCTOBER 11, 2007  
6:45 P.M.**

**CALL TO ORDER**

Chair Quam called the Special City Commission Meeting to order at 6:45 P.M.

**PLEDGE TO THE FLAG**

**ROLL CALL:** Mayor Fran Barford, Commissioner Jo Ann Mattick, Commissioner Dale Woodland, Chair John Quam and Deputy Chair Christine Tollette,

**ABSENT w/excuse:** Commissioner Duke Miller.

**Staff present:** Deputy City Clerk/Finance Director Diane Percycoe, Public Works Director George McKay, City Engineer Tom Wilcox, and Minutes Clerk Stacey Johnston.

**PRESS:** Sun and Islander.

**1. Approve SWFMD Phase II & Cooperative Funding Agreement.**

*City Engineer Tom Wilcox* addressed the Commission informing the City was currently involved with Phase I of the project. Phase II will involve three different areas of the City at an estimated cost of \$705,000. There will not be a Phase III.

Engineer Wilcox informed that prior to publication of Phase II, a public informational/open forum meeting would be held to provide aerial photos, review the problem areas, and obtain public input. He suggested the first meeting be held after the holidays in January.

An additional one to two public meetings would follow. The contractor will need to be under contract by December 31, 2008. Engineer Wilcox suggested that citizens bring photographs of any problem areas that include the date and time the photos were taken. He explained that the date and time on the photos would allow the obtaining of records for rainfall, tides, winds, etc. on that specific date and time.

Discussion followed relating to the possibility of the total cost being less than \$705,000. Engineer Wilcox informed that SWFMD would match funding in an amount not to exceed \$705,000. If the total cost is lower, SWFMD will only provide a one-half match.

Engineer Wilcox said he will put together an economic analysis and annual maintenance costs for the system.

**Public Comment**

**Jim Conoly**, N. Shore Dr., said there was little doubt that the City's drainage needed attention and there was a need to determine the maintenance requirements. He noted that Longboat Key utilized a contractor to do most of the maintenance and that Anna Maria may want to consider the same.

Mr. Conoly felt the project was good for the City.

**MOTION:** Commissioner Tollette moved to authorize the Mayor to execute the Cooperative Funding Agreement between SWFMD and the City of Anna Maria for the Implementation of BMPs Phase II (W226). Commissioner Woodland seconded the motion. Motion carried – All Aye.

**2. Approve Oak and Tarpon Roadwork – Minor Maintenance and Repair and Warranty Work.**

*City Engineer Wilcox* informed that work was performed on Oak and Tarpon three years ago. The roadwork is under a three-year warranty that will expire in December 2007.

Engineer Wilcox discussed the areas that are experiencing rippling effects on portions of the asphalt surface, and explained what he felt was a problem between the top asphalt layer adhering to the base coat as a result of the base coat not being clean enough when the top layer was applied. Those areas would fall as a warranty item for the Contractor, APAC, to repair.

Discussion followed relating to other problems in the road surfaces, mainly longitudinal cracking near the edge of the roads due to excessive vehicular weight such as solid waste trucks. Engineer Wilcox did not feel these problems would serve as warranty issues since they were not mechanical or workmanship issues. He did recommend, however, that the City take care of the additional problems at the same time the warranty work was being completed.

In answer to *Commissioner Mattick's* question about specific road widths, Engineer Wilcox informed that some communities build 18 to 20 feet wide, however, Anna Maria is limited in an effort to stay within the limits of the driveways.

*Commissioner Woodland* felt the inspection fee of 12 – 15% of the total cost seemed high.

Engineer Wilcox explained that the quoted inspection fee was an estimate only in order to avoid having to come back at a later date and request an additional amount. Discussion followed regarding the inspection being performed by the City Staff, assistance of the CIAC, and by Engineer Wilcox. Engineer Wilcox informed that the inspection fees would be billed to the City under miscellaneous engineering costs.

Engineer Wilcox further recommended that it was best to re-seal new pavement during the same year or the following year of its installation.

Commissioner Mattick asked how quickly the City would have to pay for the additional work.

Engineer Wilcox answered thirty days from completion of the work.

**MOTION:** Commissioner Woodland moved to authorize the Mayor to execute a contract between the City of Anna Maria and APAC – Southeast, Inc., for Warranty Work on Oak Avenue and Tarpon Street, along with minor maintenance and repair in the total amount of \$3,488.23. Commissioner Tollette seconded the motion. Motion carried – All Aye.

It was agreed that the funds be taken out of the Road Maintenance budget line.

**Public Comment on Agenda Items Only – None**  
**Press Comment – None**

**ADJOURNMENT**

The meeting was adjourned at 7:24 p.m. on motion made by Chair Quam and seconded by Commissioner Tollette. All Ayes.

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Alice Baird, CMC, City Clerk

Minutes Approved: \_\_\_\_\_