

CITY OF ANNA MARIA
CODE ENFORCEMENT BOARD
MEETING HELD AT ANNA MARIA COUNCIL CHAMBERS
10005 GULF DRIVE – ANNA MARIA, FL
MONDAY, OCTOBER 15, 2007
7:00 P.M.

CALL TO ORDER

Chair William Iseman called the Code Enforcement Board meeting to order at 7:00 p.m.

ROLL CALL: Boardmember Shirley O'Day, Boardmember Carol Lewis, Chair William Iseman, Boardmember Jeff Murray, and Boardmember Carl Pearman.

Staff present: Code Enforcement Officer Gerry Rathvon and City Clerk Alice Baird.

1. Approval of August 13, 2007 Minutes

Chair Iseman asked that "Codes Enforcement Officer" be corrected to "Code Enforcement Officer" and on page 3 "accessed" be corrected to "assessed"

MOTION: Motion was made by Chair Iseman and seconded by Boardmember Pearman that the August 13, 2007 Minutes be approved as corrected. Motion carried unanimously.

OLD BUSINESS

**2. Case No. 2007-007 - 613 N. Bay Blvd.
Owners: Scott Steenstra and Edward Steenstra III**

Chair Iseman informed that the Code Enforcement Officer had taken recent pictures of Mr. Steenstra's yard, which seems to be improved immeasurably and now found to be in compliance.

At the August meeting, the Board had assessed a fine in the amount of \$100 per each day that compliance had not been met. Mr. Steenstra went one day prior to the yard being cleaned. A letter now needs to be mailed informing that the fine is now due. A copy of the letter providing a mechanism for advising the property owner that a fine was ordered and due was then reviewed the Board.

Boardmember O'Day questioned if it was important that payment be made by money order or bank check rather than a personal check. Chair Iseman responded. He noted that the fine due date of November 15, 2007 was set, which is the normal regular CEB Board meeting date. It was noted, however, that the next meeting would be held on November 19, 2007.

Code Enforcement Officer Rathvon explained that Mr. Steenstra had previously indicated he would be submitting a letter to her requesting the Board hear him at the September 10, 2007 meeting. She felt if Mr. Steenstra was concerned about

the relief of the \$100 fine he would have already submitted a letter requesting to be heard.

Chair Iseman explained that mailing a letter to Mr. Steenstra was part of the due process. If left unpaid, a lien would be recorded on the property.

Boardmember O'Day asked if there was any language in the Code that if the fine were not paid any additional costs would be required.

Code Enforcement Officer Rathvon explained that the only fine amount due would be the \$100 assessed by the Board.

MOTION: Boardmember O'Day moved to approve the general draft proposal letter to Mr. Steenstra. Boardmember Pearman seconded the motion. Motion carried – All Aye.

Code Enforcement Officer Rathvon stated that City Attorney Jim Dye will review the letter prior to its mailing and that an invoice will be included.

NEW BUSINESS

- 3. Swearing-in Ceremony for Boardmember Jeff Murray.**
City Clerk Baird officially swore-in Boardmember Jeff Murray to the Code Enforcement Board for an additional three-year term.

NEXT MEETING DATE

The next meeting was set for Monday, November 19, 2007.

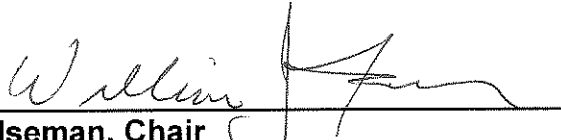
PUBLIC COMMENT

Code Enforcement Officer Rathvon thanked all Boardmembers for their participation and service to the City. She stated that without the Board the City would see different areas of the City that would not represent the City of Anna Maria well.

She stated that the Board does a wonderful job and citizens know that if they do not meet Code requirements they will be brought before the Board and face the possibility of a fine.

ADJOURNMENT

Hearing no further discussion, the meeting was adjourned at 7:13 p.m. by Chair Iseman.



**William Iseman, Chair
Codes Enforcement Board**



Alice Baird, CMC, City Clerk

MINUTES APPROVED: 5/5/08