

**CITY OF ANNA MARIA
CITY COMMISSION ORGANIZATIONAL MEETING MINUTES
MEETING HELD AT ANNA MARIA COMMISSION CHAMBERS
10005 GULF DRIVE – ANNA MARIA, FL
THURSDAY, NOVEMBER 13, 2008
6:30 P.M.**

CALL TO ORDER

Mayor Fran Barford called the meeting to order at 6:30 p.m.

PRESENT: Mayor Fran Barford, Commissioner Jo Ann Mattick, Commissioner Dale Woodland, Commissioner John Quam, Commissioner Christine Tollette, and Commissioner Chuck Webb.

Staff present: City Clerk Alice Baird and Minutes Clerk Stacey Johnston.

Press present: Sun, Islander.

City Clerk Baird welcomed everyone in attendance and officially swore-in newly elected Mayor Fran Barford, Jo Ann Mattick, and Chuck Webb.

1. Appoint Commission Chairperson.

Mayor Barford opened the floor for nominations for the position of City Commission Chairperson.

MOTION: Commissioner Woodland moved to nominate Commissioner Quam to serve as Commission Chairperson. Commissioner Webb seconded the motion.

Hearing no further nominations, the vote carried unanimously. All Aye.

The meeting was turned over to newly appointed Commission Chair Quam who stated that he would accept the nomination again and thanked the Mayor and City Staff for all the support he gets.

2. Appoint Commission Deputy Chairperson.

Chair Quam opened the floor for nominations for the position of City Commission Deputy Chairperson.

MOTION: Commissioner Mattick moved to nominate Commissioner Tollette to serve as Deputy Commission Chairperson. Commissioner Woodland seconded the motion.

Hearing no further nominations, the vote carried unanimously. All Aye.

3. BASIC RULES OF ORDER FOR MEETINGS.

Commissioner Tollette asked for clarification relating to Rules of Order # 3.

City Clerk Baird clarified it should read: All Commissioners will have an opportunity to speak, before speaking at a second time on the same issue.

Commissioner Tollette brought attention to Rules of Order # 7 – Public Comment is limited to three (3) minutes per agenda item, one comment per item. She suggested that this language be stated on the Agenda itself to help clarify any misinterpretation.

Chair Quam informed that the statement used to be on the Agenda, however it had been removed. Discussion followed relating to the Chair having the authority to make any exceptions to this rule.

ACTION: It was the consensus of the Commission to add the language in Rules of Order # 7 to the Agenda to include that the Chair has the right to make any exceptions.

MOTION: Commissioner Tollette moved to approve the Rules of Order – City of Anna Maria Commission Meetings, as amended. Commissioner Woodland seconded the motion.
Motion carried – All Aye.

4. 2007/2008 LIASON ASSIGNMENTS.

Commissioner Webb informed that he currently serves as the Chamber Director and would be uncomfortable also serving as the Anna Maria Island Chamber of Commerce Liaison for the City. He explained how important it was to have a strong participation by a City Commissioner for the Chamber. The Chamber Board meets for approximately one to one-half hours the 2nd Wednesday of each month, 5:00 p.m.

After discussion, *Commissioner Tollette* volunteered to serve as Liaison for the Chamber. She noted that the Island Community Center also meets the 2nd Wednesday of each month beginning at 6:00 p.m.

Commissioner Webb agreed to serve as the City Pier Liaison.

Commissioners' Liaison Assignments were appointed as follows:

- **Mayor Barford:** Coalition of Island Elected Officials, Island Transportation Planning Organization, Sarasota/Manatee Metropolitan Planning Organization, and Manasota League of Cities.
- **Chair Quam:** Anna Maria Island Players.
- **Commissioner Mattick:** Historical Society and Grant Exploration.
- **Commissioner Webb:** Environmental Education and Enhancement Committee and Committee for City Pier.
- **Commissioner Tollette:** Anna Maria Island Community Center and Anna Maria Island Chamber of Commerce
- **Commissioner Woodland:** Capital Improvements Advisory Committee (CIAC).

5. Elected Official Statement.

Chair Quam asked that each Commissioner read the Elected Official Statement, sign it, and return it to City Clerk Baird.

Commissioner Mattick brought attention to Division 1. Generally, Sec. 2-16. Attendance requirements for city commission members. Commissioner Mattick felt that when an individual seeks an office they make a commitment to be available to conduct the City's business. She informed that she had reviewed the City's records back to July 1, 2008 and identified a total of eighteen meetings – six budget meetings, three special meetings, and nine work sessions and regular meetings. However, for the past four months there had not been a full complement of Commissioners at any of those meetings.

Commissioner Mattick pointed out that an ordinance was adopted in November 2005 that addresses the issue and states "An elected city commissioner shall be subject to forfeiture of office if the commissioner fails to attend three consecutive regular meetings, unless such failure is deemed an excused absence. However, no specific procedures had been established for carrying out the intent of the ordinance. Commissioner Mattick felt it was the Commission's duty to act in the public interest to ensure that the matter is resolved. She suggested the issue be discussed at a future work session.

Mayor Barford agreed and asked that clarification also be made on who determines whether or not an absence is or is not excused. She did not feel it was the staff's responsibility to make that determination.

ACTION: It was the consensus of the Commission to discuss the Attendance requirements at a future Work Session. *Chair Quam* suggested it be discussed in January 2009.

ADJOURNMENT

On motion made by Chair Quam and seconded by Commissioner Mattick, the meeting was adjourned at 6:49 p.m.

Chair Quam immediately re-opened the meeting for the purpose of hearing Public Comment.

PUBLIC COMMENT

***Jim Conoly*, N. Shore Dr., thanked Chair Quam, Commissioners, Mayor, and City Staff for all their hard work.**

FINAL ADJOURNMENT

Chair Quam officially adjourned the meeting at 6:51 p.m.

Alice Baird, CMC, City Clerk

Minutes approved: _____