

**CITY OF ANNA MARIA
SPECIAL COMMISSION ORGANIZATIONAL MEETING
NOVEMBER 13, 2003
7:00 P.M.**

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL: Mayor SueLynn, Commissioner John Quam, Commissioner Dale Woodland, Commissioner Linda Cramer, Commissioner Carol Ann Magill, Commissioner Duke Miller

Also present: City Attorney Jim Dye, Public Works Director George McKay, City Clerk Alice Baird, Deputy City Clerk Diane Percycoe, Minutes Clerk Sylvie Reichmann

Press: Sun, Islander, Herald

Mayor SueLynn indicated that the special organizational meeting is set forth in Charter, which states that the Mayor will chair the Organizational Meeting until the election of the Chairperson.

1. ELECTION OF COMMISSION CHAIRPERSON

MOTION: Commissioner Dale Woodland nominated Commissioner John Quam for Commission Chairperson, seconded by Commissioner Linda Cramer.

Roll Call Vote: All Ayes. Motion carried unanimously.

Commission Chairperson John Quam graciously accepted his election and promised to perform and uphold its related duties.

2. NOMINATION OF DEPUTY COMMISSION CHAIRPERSON

Chair John Quam called for nominations for the election of the Deputy Commission Chairperson as provided for in the City's Charter.

MOTION: Commissioner Duke Miller nominated Commissioner Linda Cramer, seconded by Commissioner Dale Woodland.

Roll Call Vote: All Ayes. Motion carried unanimously.

Chair Quam congratulated Commissioner Linda Cramer on her election as Deputy Commission Chairperson.

3. BASIC RULES OF ORDER FOR MEETINGS

MOTION: Deputy Commission Chair Linda Cramer moved to adopt Roberts Rules, seconded by Commissioner Dale Woodland.

Vote: All Ayes. Motion carried.

Chair Quam indicated that the Commission has two meetings per month, with the second Thursday of the month being the Work Session, and the fourth Thursday of the month being the regular meeting of the Commission. He said that the regular meeting would be scheduled to last for two hours, with any extension of that time to be adopted by motion.

Chair Quam referred to rules for public comment, indicating that they were all the same as for the previous Commission, except number 1. Chair Quam said he would like to discuss #1 regarding the swearing in of people wishing to speak at public hearings, and said that it should pertain to zoning and variance meetings only.

MOTION: Commissioner Duke Miller moved to accept all the items in Public Comment with a revision in #1 to specify zoning and variance hearings, seconded by Commissioner Linda Cramer.

AMENDED MOTION : Commissioner Duke Miller moved to accept all items in Public Comment with a revision in #1 to specify zoning and variance hearings, and also that public comment be confined to agenda items only, including at the end of the meeting. Motion seconded by Commissioner Linda Cramer.

Motion withdrawn.

MOTION : Commissioner Duke Miller moved to adopt items 1 thru 8 for all City Commission meetings, whether work sessions, regular or special meetings, and to including a revision in #1 to specify zoning and variance hearings, seconded by Commissioner Carol Ann Magill.

Vote: All Ayes. Motion carried.

Commissioner Magill said, relative to public comment at work sessions, that a resident may have important information during the course of the meeting, and said she would like to see more public comment than in the past. She confirmed with Chair Quam that if one Commissioner requests a comment from the public, the rest of the Commissioners invariably agree. Chair Quam said that public comment should be at the completion of the Commission's discussion, since no motions are made in work sessions.

Commissioner Linda Cramer said she would like to see public comment at the end of the work sessions, with the discretion of the Commission for public comment to be used at the end of agenda items. She said she would like to see the Comp Plan Ad Hoc Committee take public comment at the end of the meetings.

Chair Quam asked if all the Commissioners would agree to have public comment at the end of work sessions, and all agreed.

Commissioner Woodland said he recalled that the primary reason for limiting public comment at work sessions was to enable the Commission to get through the agenda. He said he did not think this approach had been successful. He said he thought one of the most valuable places for public comment is at work sessions, and that the Commission should use the resource.

Mayor SueLynn recalled that public comment at work sessions had been required to be specific to one of the agenda items. Commissioner Cramer said she thought public comment topics should be open during a work session.

Commissioner Magill said that public comment at the work sessions should be directed only to agenda items, including the comment at the end.

Commissioner Woodland said he did not have a problem with open topic public comment being confined to meetings other than work sessions.

Commissioner Miller recommended adopting the uniform public comment for all meetings, instead of separating it into categories.

Public Comment

A resident asked for public comment to be required after each agenda item. Another resident said he would like to see comment after each agenda item, and possibly not at the end. He said the Commission should hear the public. A resident said he would like to hear public comment at the end of work sessions on general topics.

4. LIAISON ASSIGNMENTS

Mayor SueLynn pointed out that BAIEO and TPO meetings are open to all Commissioners and she would encourage their attendance.

Commission Liaison Assignments were agreed upon as follows:

Commission Chair John Quam – Island Players
Commissioner Carol Ann Magill – EEEEC
Commissioner Linda Cramer – Community Center and the Historical Society
Commissioner Duke Miller – CAIC and Turtle Watch
Commissioner Dale Woodland – Comp Plan Ad Hoc and Chamber of Commerce

5. REVIEW OF RESOLUTION #574 – SETTING OF MEETING AGENDA

Chair John Quam indicated that he would like to discuss #4, and the staff's need to have the documents available within 24 hrs. He said not making the documents available until the Tuesday evening prior to the meeting would prevent last minute documents from being missed. Mayor SueLynn said that hopefully the documents could be put into the Commissioners' folders by 48 hours before the meeting, although some last minute documents would continue to be inevitable.

Dale Woodland said relative to #3 & #5, that he would like to see an item at the end of the agenda for open items. He said he has seen some items get lost in the past. He said he would like to see open topics listed until resolved. Mayor SueLynn said the system of new business and old business could be used to keep all items on the agenda. She said also a list of pending items could be maintained.

Commissioner Cramer said she would like to see unfinished business discussed at the following scheduled work sessions. She said she would not like to see items pop up at regular meetings that have not been addressed previously at a work session. She said this causes the Commissioners to face voting sometimes when they have not had the opportunity to be informed about a topic. Chair Quam said that such an approach could cause a lot of double coverage. Commissioner Woodland said he would like to also have the opportunity to review a topic with Commissioners prior to regular voting meetings. **Commissioner Miller said he thought the Commissioners should agree that if any Commissioner feels he or she would need more time to think about a topic, he or she may request to have it put on a work session agenda instead of having the vote, and there was consensus to try this approach.**

Commissioner Miller noted that the document was not in concert with the new Charter, which states that the Commission Chair is responsible for setting the agenda.

PUBLIC COMMENT

A resident asked if the Resolution should be amended to agree with the Charter. Commissioner Miller posed the question to the City Attorney, who indicated that the Charter governs what the Resolution says, but that the Resolution could also be amended. He said the process would be adoption at a regular meeting by simple vote. Chair Quam said he would put this on the next regular Commission meeting agenda.

PRESS COMMENT

None offered.

ADJOURNMENT

MOTION: Commissioner Linda Cramer moved to adjourn the meeting, seconded by Commissioner Carol Ann Magill.

Vote: All Ayes. Motion carried.

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Alice Baird
City Clerk

11/20/03
Date