



City of Anna Maria

NONCONVERSION AGREEMENT

On this day and in consideration for the granting of a Certificate of Occupancy/Completion for the above building which has an enclosure below the lowest floor level that complies with the City of Anna Maria Flood Damage Prevention Ordinance, I the owner of the property mentioned herein hereby acknowledge and agree to the following terms;

1. That the enclosed area below the lowest floor level, shall be used solely for parking of vehicles, limited storage and or access to the building and will never be used for human habitation.
2. That all walls, ceilings, floors and other building features below the City of Ana Maria freeboard of 13 feet NGVD shall be maintained with flood resistant materials.
3. That mechanical, electrical, plumbing and other utilities and fixtures for the building shall maintained above the Base Flood Elevation as shown on the most recent adopted National Flood Insurance Rate Map.
4. That the walls of the enclosed areas below the City of Ana Maria freeboard of 13 feet NGVD shall be maintained in compliance with the approved building permit. That the flood vents shall be maintained operational and with the bottoms of the vents no more than one foot above exterior grade.
5. That any variation in the construction or use beyond what is permitted shall constitute a violation of the City of Anna Maria Code of Ordinances and be immediately abated.
6. That this **Non-conversion Agreement** becomes part of the Building Permit listed below and is subject to enforcement provided by the Federal Government, the State of Florida and City of Anna Maria and further grants the Building Official, Code Enforcement Officer or Floodplain Administrator the ability to inspect and enforce the provisions of this **Agreement** at any time upon written notice.

Property Owner _____ Date _____

Mailing Address of Property Owner _____

Property Address _____

Lot _____ Block _____ Subdivision _____ Permit # _____

**NOTARY:
STATE OF FLORIDA
COUNTY OF MANATEE**

The foregoing instrument was acknowledged before me this _____ day of _____,
20____ by _____, who is personally known or who
produced _____ for identification.

Signature of Notary Public

THIS AGREEMENT MUST BE RECORDED ON THE DEED BY THE COUNTY CLERK OF COURT
City of Anna Maria, 10005 Gulf Drive, PO Box 779
Anna Maria Florida 34216